**CURRICULUM – VITAE**

1. **PERSONAL INFORMATIONS:**

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| **Full Name**  **Permanent Address**  **Mailing Address**  **Contact No.**  **E-mail**  **Date of Birth**  **Gender**  **Nationality** | **MR. SABIN PANDEY**  JUTPANI VDC – 5, CHITWAN  JUTPANI VDC – 5, CHITWAN  +977 9845321845 (cell phone)  [pandey.sabin88@gmail.com](mailto:pramodpokhrel333@gmail.com)  07/12/2049 BS (20/03/1993 AD)  Male  Nepalese |

1. **ACADEMIC QUALIFICATION:**

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| --- | --- | --- | --- | --- | --- |
| **Level** | **School/College** | **Board/**  **University** | **Passed**  **year** | **Major Subject** | **Remarks** |
| Bachelor in Business Studies (BBS) | ShaheedSmriti Multiple Campus, Ratnanagar, Chitwan | TU | N/A | Marketing | 2nd division |
| Intermediate (+2) | ShaheedSmriti Multiple Campus, Ratnanagar, Chitwan | HSEB | 2010 | Accountancy | 2nd division |
| School Leaving Certificate (SLC) | Shree panchakanya Secondary School, Ratnanagar, Chitwan | SLC Board  of Nepal | 2008 | Account and Mathematics | 2nd division |

1. **LANGUAGE SKILLS:**

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| **Language** | **Level of Spoken Competence (Basic, Intermediate, Fluent)** | **Level of Written Competence (Basic, Intermediate, Advanced)** |
| Nepali | Fluent | Advanced |
| English | Intermediate | Intermediate |
| Hindi | Intermediate | Basic |

1. **TRAININGS & WORKSHOPS:**

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| --- | --- | --- | --- |
| **Course/Training** | **Institution/Organizer** | **Duration** | **Taken Date** |
|  |  |  |  |
|  |  |  |  |
| Banking training | Nepal bank limited,ratnanagar | 2month | 2070/09/03 to 2070/11/03 |
| Accounting Packages (Tally, Swastik, Fact and Advance Excel) | SRS & COMPANY Pvt. Ltd., bharatpur Chitwan | 2 month |  |
| Basic Computer Course |  |  |  |

1. **CERTIFICATION:**

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| I certify that the above information given by me are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation and misstatement herein may lead to disqualify and or dismissal without notice, if employed.  C:\Users\Client-2\Desktop\20160515_100417.jpg  **Date:** Thursday,4 August **Signature:** |

**The End**